



Nuclear Safety Committee Terms of Reference

Approval To Amend The Terms of Reference for the Nuclear Safety Committee

Project Assessment Report ONR-OFP-PAR-16-020
Revision 0
January 2017

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Published 02/17

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EXECUTIVE SUMMARY

APPROVAL TO AMEND THE TERMS OF REFERENCE FOR THE NUCLEAR SAFETY COMMITTEE UNDER LICENCE CONDITIONS 13(3) and 13(12)

Permission Requested

Rosyth Royal Dockyard Ltd (RRDL) has submitted for approval amended Terms of Reference for its Nuclear Safety Committee. The Terms of Reference (ToR) include the arrangements for consideration of, or advice on, urgent safety proposals. Any approval from ONR will be given under Licence Conditions 13(3) and 13(12).

Background

Licence Condition 13 'Nuclear Safety Committee' requires among other things the licensee to establish a Nuclear Safety Committee and to submit to ONR for approval its Terms of Reference. The licensee shall ensure that once approved no alteration or amendments are made to the ToR unless ONR has approved them (LC13(3) refers). The Licence Condition also gives the option of the licensee producing appropriate Nuclear Safety Committee's arrangements for obtaining consideration of, or advice on, urgent safety proposals. Any such arrangements are required by the Licence Condition to be approved by the ONR (LC13 (11) refers). The licensee shall ensure that once approved no alteration or amendments are made to the arrangements unless ONR has approved them (LC13 (12) refers).

RRDL is proposing to amend the Terms of Reference to ensure that they align with the underlying Company Nuclear Safety Procedure.

Assessment and inspection work carried out by ONR in consideration of this request

ONR has reviewed the changes to the ToR (including the arrangements for urgent safety proposals) and confirmed that they meet the requirements of the Licence Condition. Furthermore, the amendments are in line with ONR expectations as summarised in ONR's Nuclear Safety Technical Inspection Guide NS-INSP-GD-013. No material changes have been made to the arrangements for consideration of, or advice on, urgent safety proposals.

Matters arising from ONR's work

There are no regulatory issues or concerns arising from the assessment. During June 2015 ONR undertook a compliance inspection against Licence Condition 13 and judged the licensee's existing compliance to be adequate overall. The changes to the ToR are to provide greater clarity to the Nuclear Safety Committee in relation to what constitutes relevant business and are judged not to alter the conclusions of that inspection.

Conclusions

The report presents the findings of the assessment of the proposed changed Terms of Reference for the Nuclear Safety Committee submitted by Rosyth Royal Dockyard Ltd for approval. The findings are that the changes, including for obtaining consideration of, or advice on, urgent safety proposals, do not materially affect the existing arrangements.

To conclude, I am satisfied that the amended Terms of Reference and the arrangements for consideration of, or advice on, urgent safety proposals remain adequate to satisfactorily address the requirements of LC 13.

Recommendation

This Project Assessment Report recommends that approval is given under LC13(3) and LC13(12) to the amended Terms of Reference for the Rosyth Royal Dockyard Limited Nuclear Safety Committee (Issue 8, November 2016), and that Licence Instruments 509 and 510 be signed by the Operating Facilities Division Deputy Chief Nuclear Inspector.

LIST OF ABBREVIATIONS

ALARP	As low as reasonably practicable
LC	Licence Condition
NSC	Nuclear Safety Committee
ONR	Office for Nuclear Regulation
RRDL	Rosyth Royal Dockyard Ltd
ToR	Terms of Reference
TIG	Nuclear Safety Technical Inspection Guide (TIG)

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1 PERMISSION REQUESTED

1. On 09 November 2016, Rosyth Royal Dockyard Ltd (RRDL) submitted for approval [Ref.1] amended Terms of Reference for its Nuclear Safety Committee (NSC). Any approval from ONR will be given under Licence Conditions 13(3) and 13(12).

2 BACKGROUND

2. Licence Condition 13 'Nuclear Safety Committee' requires among other things the licensee to establish a Nuclear Safety Committee and to submit to ONR for approval its Terms of Reference. The licensee shall ensure that once approved no alteration or amendments are made to the Terms of Reference unless ONR has approved them (LC13(3) refers). The Licence Condition also gives the option of the licensee producing appropriate Nuclear Safety Committee's arrangements for obtaining consideration of, or advice on, urgent safety proposals. Any such arrangements are required by the Licence Condition to be approved by the ONR (LC13(11) refers). The licensee shall ensure that once approved no alteration or amendments are made to these arrangements unless ONR has approved them (LC13(12) refers).
3. RRDL is proposing to amend the Terms of Reference to ensure that the Terms of Reference align with the underlying Company Nuclear Safety Procedure. The current version of the Terms of Reference was approved by ONR in 2016 under LC13(3) [Ref.2] and under LC13(12) [Ref.3].

3 ASSESSMENT AND INSPECTION WORK CARRIED OUT BY ONR IN CONSIDERATION OF THIS REQUEST

4. The Site Inspector has reviewed the changes to the ToR and confirmed that they meet the requirements of the Licence Condition. The changes are to amend the Terms of Reference to ensure that they align with the underlying Company Nuclear Safety Procedure. No material changes have been made to the arrangements for consideration of, or advice on, urgent safety proposals.
5. The Site Inspector has also confirmed that all the changes to the ToR have been subject to the licensee's due process, having been considered by the NSC [Ref. 4].

4 MATTERS ARISING FROM ONR'S WORK

6. There are no regulatory issues or concerns arising from the assessment. The Site Inspector undertook a compliance inspection against Licence Condition 13 in June 2015 [Ref. 5]. The ONR Inspector judged [Ref. 4] that compliance with LC13 was adequate overall and that the ToR contains the key provisions of LC13. The changes to the Terms of Reference are to provide greater clarity to the Nuclear Safety Committee in relation to what constitutes relevant business and are judged not to alter the conclusions of that inspection.

5 CONCLUSIONS

7. The report presents the findings of ONR's assessment of the proposed changes to ToR for the NSC, and for urgent safety proposals considered by the NSC. ONR is satisfied that the Terms of Reference and the arrangements for consideration of, or advice on, urgent safety proposals remain adequate to satisfy the requirements of LC 13.

6 RECOMMENDATIONS

8. This Project Assessment Report recommends that approval is given under LC13(3) and 13(12) for the changed Terms of Reference for the RRDL Nuclear Safety Committee [Ref. 6], and that Licence Instruments 509 and 510 be signed by the Operating Facilities Programme Deputy Chief Nuclear Inspector, under the authority delegated from the CNI.

7 REFERENCES

1. RRDL Letter Unique Ref. 251/43/2/2 Dated 09 November 2016. TRIM Ref 2016/442119.
2. Licence Instrument 507 for Site Licence Number Sc8 Approval Under Condition 13(3) of Nuclear Safety Committee Terms of Reference Dated January 2016. TRIM Reference 2016/16115.
3. Licence Instrument 508 for Site Licence Number Sc8 Approval Under Condition 13(12) of Nuclear Safety Committee Terms of Reference Dated January 2016. TRIM Reference 2016/16119.
4. Nuclear Safety Committee (NSC) Meeting 91. Minutes of the 91st meeting of the Rosyth Royal Dockyard NSC held at Rosyth Royal Dockyard Limited on 9 November 2016. TRIM Reference 2016/463811.
5. ONR Intervention Record ONR-DEF-IR-020 Rev 0 RRDL. Inspection of LC6, 13, 17 and 25 Arrangements, Level 4 Meetings and Dock Number 2 Inspection. TRIM Reference 2015/220257.
6. Terms of Reference for the Rosyth Royal Dockyard Limited Nuclear Safety Committee. Issue 8, November 2016. TRIM Reference 2016/442119.