



Nuclear Safety Committee Terms of Reference

Approval To Amend The Terms of Reference for the Nuclear Safety Committee

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EXECUTIVE SUMMARY

APPROVAL TO AMEND THE TERMS OF REFERENCE FOR THE NUCLEAR SAFETY COMMITTEE UNDER LICENCE CONDITIONS 13(3) and 13(12)

Permission Requested

Rosyth Royal Dockyard Ltd has submitted for approval, as required by LC13, amended Terms of Reference for its licenced nuclear site's Nuclear Safety Committee.

Background

Licence Condition 13 'Nuclear Safety Committee' requires among other things the licensee to establish a Nuclear Safety Committee and to submit to ONR for approval its Terms of Reference. The licensee shall ensure that once approved no alteration or amendments are made to the Terms of Reference unless ONR has approved them (LC13(3) refers). The Licence Condition also gives the option of the licensee producing appropriate Nuclear Safety Committee's arrangements for obtaining consideration of, or advice on, urgent safety proposals. Any such arrangements are required by the Licence Condition to be approved by ONR (LC13(11) refers). The licensee shall ensure that once approved no alteration or amendments are made to the Terms of Reference unless ONR has approved them (LC13(12) refers).

Rosyth Royal Dockyard Limited is proposing to amend the Terms of Reference to remove reference to Authorised Sites (no longer present on the Rosyth Royal Dockyard site) and to replace reference to HSE throughout by reference to ONR.

Assessment and inspection work carried out by ONR in consideration of this request

ONR has reviewed the changes to the terms of reference (including for urgent safety proposals) and confirmed that they meet the requirements of the Licence Condition. Furthermore, the amendments are in line with ONR expectations as summarised in ONR's Nuclear Safety Technical Inspection Guide NS-INSP-GD-013.

Matters arising from ONR's work

There are no regulatory issues or concerns arising from the assessment. During June 2015 ONR undertook a compliance inspection against Licence Condition 13 and judged the licensee's existing compliance to be adequate overall. The changes to the Terms of Reference ensure they remain current and are judged not to alter the conclusions of that inspection.

Conclusions

The report presents the findings of the assessment of the proposed changed Terms of Reference for the Nuclear Safety Committee submitted by Rosyth Royal Dockyard Ltd for approval. The findings are that the changes, including for obtaining consideration of, or advice on, urgent safety proposals, do not materially affect the existing arrangements.

To conclude, I am satisfied that the amended Terms of Reference remain adequate to satisfactorily address the requirements of LC 13 and are consistent with ONR guidance.

Recommendation

This Project Assessment Report recommends that approval is given under LC13(3) and LC13(12) to the amended Terms of Reference for the Rosyth Royal Dockyard Limited Nuclear Safety Committee, Issue 7, September 2015, and that Licence Instruments 507 and 508 are issued by ONR.

LIST OF ABBREVIATIONS

| | |
|-------|---|
| ACNI | Acting Chief Nuclear Inspector |
| ALARP | As low as reasonably practicable |
| HSE | The Health and Safety Executive |
| LC | Licence Condition |
| NSC | Nuclear Safety Committee |
| ONR | Office for Nuclear Regulation |
| RRDL | Rosyth Royal Dockyard Ltd |
| ToR | Terms of Reference |
| TIG | Nuclear Safety Technical Inspection Guide (TIG) |

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1 PERMISSION REQUESTED

1. On 02 September 2015, Rosyth Royal Dockyard Ltd (RRDL) submitted for approval amended Terms of Reference for its licenced nuclear site's Nuclear Safety Committee (NSC). Any approval from ONR will be given under Licence Conditions 13(3) and 13(12).

2 BACKGROUND

2. Licence Condition 13 'Nuclear Safety Committee' requires among other things the licensee to establish a Nuclear Safety Committee and to submit to ONR for approval its Terms of Reference. The licensee shall ensure that once approved no alteration or amendments are made to the Terms of Reference unless ONR has approved them (LC13(3) refers). The Licence Condition also gives the option of the licensee producing appropriate Nuclear Safety Committee's arrangements for obtaining consideration of, or advice on, urgent safety proposals. Any such arrangements are required by the Licence Condition to be approved by the ONR [LC13(11) refers]. The licensee shall ensure that once approved no alteration or amendments are made to the Terms of Reference unless ONR has approved them (LC13(12) refers).
3. Rosyth Royal Dockyard Limited is proposing to amend the Terms of Reference to remove reference to Authorised Sites (no longer present on the Rosyth Royal Dockyard site) and to replace reference to HSE throughout by reference to ONR. The current version of the Terms of Reference was approved by ONR in 2007 under LC13(3) [Ref.1] and under LC13(12) [Ref.2].

3 ASSESSMENT AND INSPECTION WORK CARRIED OUT BY ONR IN CONSIDERATION OF THIS REQUEST

4. The Site Inspector has reviewed the changes to the ToR and confirmed that they meet the requirements of the Licence Condition. The two changes are: (a) to replace throughout the ToR reference to the Health and Safety Executive by reference to ONR, and (b) to remove reference to Authorised Sites (no longer present on the Rosyth Royal Dockyard site).
5. The Site Inspector has also confirmed that all the changes to the ToR have been subject to the licensee's due process, having been considered by the NSC [Ref. 3].

4 MATTERS ARISING FROM ONR'S WORK

6. There are no regulatory issues or concerns arising from the assessment. The Site Inspector undertook a compliance inspection against Licence Condition 13 in June 2015 [Ref. 4]. With the extant ToR the ONR Inspector judged [Ref. 4] that compliance with LC13 was adequate overall and that the ToR contains the provisions of LC13. The changes to the Terms of Reference ensure they remain current and are judged not to alter the conclusions of that inspection.

5 CONCLUSIONS

7. The report presents the findings of ONR's assessment of the proposed changes to ToR for the NSC, and for urgent safety proposals considered by the NSC. ONR is satisfied that the Terms of Reference remain adequate to satisfy the requirements of LC 13.

6 RECOMMENDATIONS

8. This Project Assessment Report recommends that approval is given under LC13(3) and 13(12) for the amended Terms of Reference for the RRDL Nuclear Safety Committee, Issue 7, September 2015 [Ref. 5], and that Licence Instruments 507 and 508 be issued by ONR.

7 REFERENCES

1. Licence Instrument 501 for Site Licence Number Sc8 Approval Under Condition 13(3) of Nuclear Safety Committee Terms of Reference Dated July 2007. TRIM Reference 2007/101294.
2. Licence Instrument 502 for Site Licence Number Sc8 Approval Under Condition 13(12) of Nuclear Safety Committee Terms of Reference Dated July 2007. TRIM Reference 2007/101303.
3. Nuclear Safety Committee (NSC) Meeting 89. Minutes of the 89th meeting of the Rosyth Royal Dockyard NSC held at Rosyth Royal Dockyard Limited on 2 September 2015. TRIM Reference 2016/4305.
4. ONR Intervention Record ONR-DEF-IR-020 Rev 0 RRDL. Inspection of LC6, 13, 17 and 25 Arrangements, Level 4 Meetings and Dock Number 2 Inspection. TRIM Reference 2015/220257.
5. Terms of Reference for the Rosyth Royal Dockyard Limited Nuclear Safety Committee. Issue 7, September 2015. TRIM Reference 2015/333824.